



GATE WAY to Knowledge



-- A library is a place, a palace where the lofty spirits of all nations and generations meet.
-- Samuel Niger



Mission

NUB believes in quality education and for ensuring quality education it is prerequisite condition to have an adequate number of books and journals at university library. Keeping these in mind NUB committed to provide better library facilities to the students and faculty members, as well as staff members. Mission of the library is to support the curriculum of the University. It fosters learning, teaching and research through easy access to its large number of printed collection and online resources.



Library hours

Every day: 09:00 am to 09:00 pm



Library Collection

- More than 10,000 journals and 7000 e-books full-text online journals through Research4life
- About 1 lakh books, bound journals; 4500 thesis, project reports etc. a good number of Dailies, weeklies and Journals, Audio-Visual Materials etc.



Membership

- Students, faculty, and staff members of NUB are eligible to be a member.
- Membership fee is Tk. 100.00.
- Borrower cards are not transferable.
- Borrower is responsible for all materials charged/issued against him/her cards.
- Stolen or lost card should be reported as soon as possible to the library circulation desk.
- S/he must pay Tk. 100.00 (one hundred only) as penalty charge if any borrower lost yellow card.



Internet Service

Internet service through WiFi and WiMAX technology is available.



Safety and Security

- To ensure user's safety and security we operate CCTV cameras and engage staff to undertake routine patrols.



Library loan

- 'REF' and 'Reserved' books are only for library use. For any emergency these items may be borrowed only for few hours against the yellow card.
- Borrowers are responsible for the safe keeping and return in good condition of all library materials issued to them.

➤ Loan procedure

Borrower	Loan limit	Loan period	Renewal limit
Faculty	10 items	One semester	Unless recalled
Student (BPH)	5 items	15 days	1
Student	4 items	15 days	1
NUB staff	2 items	15 days	1



Fines

- Fine will be imposed **per day @ Tk. 5.00** (Taka five only) for each item, if any student fails to return the book(s) within due date.



Loan privileges suspension

Loan privileges will be lost

- If items are not returned within 30 days from the due date
- If any library user being found outside the library in possession of non-issued library materials



Lost or Damaged Items

- If any borrower lost any library resource, s/he must **return the same** or pay the **current price** of the item within 15 (fifteen) days
- In addition s/he must **pay Tk. 500.00** (five hundred only) as penalty/service charge



Photocopy Service

- Only library members are eligible to receive this service.
- One can request for photocopies, **only from library materials.**
- If course teachers recommend, 'Course materials' will also be prepared on payment basis by 'copying and binding' chapters from Course References and other 'Readings'.
- All payment is required in advance. The payment will be charged as follows:

Single side (Normal page)	= TK 1.00
Both side (Normal page)	= TK 1.50
Single side (Offset page)	= TK 1.50
Both side (Offset page)	= TK 2.00

Location

Add 1: Kazi Nazrul Islam Avenue, Kawran Bazar, Dhaka 1205
 Add 2: House # 54, Road# 4/A, Dhanmondi, Satmasjid Road, Dhaka-1209
 Add 3: Sher Tower; Holding No-13, Road-17, Banani, Dhaka-1213

Contact

Phone: + (880-2) 8141627, Ext: 115,116
 Fax: + (880-2) 9135562
 e-mail: library@nub.ac.bd; lid@nub.ac.bd



General rules for Library Users

- Take care of books, journals, and other library property and equipment.
- Do not fold the corner of a page over to mark your spot.
- Do not write in a book, not even in pencil. Use a bookmark.
- If you have group project work to do, use the "**Group study area.**" All other open study areas are for quiet or silent study.
- Look after your personal property. Keep valuable items with you at all times to avoid any loss.
- Mobile phones must be switched off or at least set to silent mode before entering into the library.
- Smoking, eating and drinking are strictly prohibited in all areas of the library.
- Take **Token** and keep your personal stuff in the Baggage counter.
- You may take notebook, laptop, exercise book (khata), pen, geometry box and calculator inside the library.
- **Library authority will not take any responsibility for the loss or damage of your personal belongings.**
- Treat Library Staff and fellow users with respect and courtesy.
- Make sure that you have checked out library materials properly.

~~ Good friends, good books and a sleepy conscience: this is the ideal life. ~-Mark Twain