

# NORTHERN UNIVERSITY BANGLADESH

## BANANI CAMPUS

### Department of Public Health

<b>Full-Time Faculty Member</b>	
<b>Dr. (Lt. Col) Sarder Mahmud Hossain</b> MBBS ,DHM ,PhD Professor & Head Department of Public Health	<b>Dr. Sazia Huq</b> BDS, MPH (NSU) Senior Lecturer Department of Public Health
<b>Dr. Ulfat Ara</b> BDS, MPH Lecturer Department of Public Health	<b>Dr. Kazi Rakibul Islam</b> MBBS (DU), MPH( BSMMU) Lecturer & Program Coordinator Department of Public Health
<b>Academic Affairs Department</b>	
<b>Md. Masum Perves</b> Jr. Administrative Officer Academic Affairs Department, MPH Department of Public Health Cell: 01755514678	

## **Academic Rules & Instructions**

### **Registration:**

01. Students must register for the courses they wish to attend. Without registration no one is allowed to attend classes.
02. Students may register for 9-15 credits (maximum 5 courses) in a semester. However, a student may take 6 courses, if the conditions are met and the advisor approves it.
03. The optimum size of each class is 50 students. A section may not be offered if less than 15 students enroll for it.
04. Registration must be confirmed with appropriate payments by the specified deadline, as indicated in the “**tuition payment structure**”. Failure to confirm registration by the deadline will result a student to be barred from attending classes.
05. Section change within the same course is not allowed once the semester begins.

### **Examination:**

06. The Schedule for the midterm and the final examinations is provided with the booklet (**Registration Package**). It is student’s responsibility to select courses in a way so that those match with class and examination schedule.
07. Special mid-term will be allowed only for humanitarian ground. The students must apply to the Vice-Chancellor through Controller of Examination for special midterm exam. Decision to be given by honorable Vice-Chancellor. A fee of TK.1000/- per course will be charged for special midterm examination.
08. Students may be allowed to seat for special final exam on humanitarian ground, if the Head/Coordinator feels appropriate, the application is to be submitted to the ACAD with 07 days of the completion of exam for the approval of Controller of Examination. A fee of TK.1000/- per course will be charged for special final examination.
09. A student is required to attend 70% classes to be eligible to sit for the semester final examination on a particular course. However, if a student attains 50% to less than 70% attendance, s/he can still attend final examination with a fine of Tk. 1000/- for each course after being permitted by respective Dean/Head.
10. Students attaining less than 50% attendance shall not be allowed to sit for final exam.
11. Students having zero attendance shall not be allowed to sit for mid-term examination except being permitted by the Vice Chancellor

### **Academic Dismissal:**

12. A student will be dismissed from university if his/her GPA fall **below 2.00** for consecutive 3 semesters, or gets F,X,Y grades in fourth attempts, or breach any of the university regulations.

### **Semester Leave:**

13. A registered student who requires semester leave on valid ground must obtain permission before the commencement of the semester. The length of leave is a maximum of two semesters .The student taking semester leave must pay TK.1000/- as semester leave fee.

### **Semester Drop:**

14. A registered Student must pay only semester fee of the semester if s/he applies for semester drop within one weeks of the commencement of the semester in presence of their Guardians/Parents, and after this time limit, s/he is liable to pay 100% of total payable amount for that particular semester. For semester drop, Parents/Guardians must remain present while submitting application.

### **Course Improvement/Retake:**

15. i) For an ‘F’ grade & Improvement of any grade the course must be repeated within the next 3(three) consecutive semesters but pre- requisite course/s must be repeated on priority basis.  
ii) As for the improvement of grade of any course, the incumbent student may be allowed to repeat for improvement of that course only once if s/he earns up to ‘B’ grade. It must be taken within the next 3 (three) consecutive semesters.
16. Students are required to complete total credits of the program.

### **Disclaimer:**

*The authority reserves all the rights to change, add, and/or cancel anything in the registration information booklet including academic calendar, class routine, exams schedule, and course offering.*

## Academic Calendar Summer 2018

- |  |   |
|--|---|
| <input type="checkbox"/> <b>Online Registration (ERP)</b>  | <b>: April 06 - 20</b>                                  |
| <input type="checkbox"/> <b>Semester Begins</b>  | <b>: May 18, 2018</b>                                   |
| <input type="checkbox"/> <b>Add-drop courses if needed (Section change is not allowed)</b><br><i>(Prerequisite Incomplete &amp; Last semester students)</i>  | <b>: May 18-25, 2018</b>                                |
| <input type="checkbox"/> <b>Deadline for Payment to Confirm Registration</b><br><i>(Payment should be minimum of 40% of the total tuition fees)</i>  | <b>: June 02, 2018</b>                                  |
| <input type="checkbox"/> <b>Late Registration with Tk. 1000/- fine</b><br><i>(Less than 40% payment will be treated as late registration)</i>  | <b>: June 03-09, 2018</b>                               |
| <input type="checkbox"/> <b>Deadline for Semester Drop</b><br><i>(Filled the Prescribe Form available in ACAD)</i>   | <b>: May 18-25, 2018 (only semester fee to be paid)</b> |
| <input type="checkbox"/> <b>Class and Exam Schedule:</b>   |   |
| I) Class Period before Mid-Term  | <b>: May 18, 2018 –June 23, 2018</b>                    |
| II) <b>Mid-Term Examinations</b>   | <b>: June 29, -July 06, 2018</b>                        |
| III) Class Period before Final   | <b>: July 07 – August 25, 2018</b>                      |
| IV) <b>Final Examinations</b>  | <b>: August 31- September 7, 2018</b>                   |
| <input type="checkbox"/> <b>Publication of Results</b>   | <b>: September 12, 2018</b>                             |
| <input type="checkbox"/> <b>Next Semester class start</b>  | <b>: September 14, 2018</b>                             |
| <input type="checkbox"/> <b>“Students must complete Teaching Efficiency Rating (TER) before the final exams. If any student fails to fill up TER Form, his/ her results will remain withheld automatically.”</b> |   |

## Tuition Fees Payment Structure

Option 1	Option 2 (Pay in Installments)	Payment Date
Pay 100% of the semester tuition and other fees at the time of registration <b>Otherwise use option 2 →</b>	<b><u>Installment 1: (Within one week of class starts)</u></b> ➤ Pay minimum 40% of the semester tuition and other fees. ➤ If fails a student will be fined Tk.1000/= to be paid within one week after expiry of deadline.	<b>June 2, 2018</b>
	<b><u>Installment 2: (Before Mid Term Exam)</u></b> ➤ Pay minimum 30% of the rest of the semester tuition fees. ➤ Failure to pay as specified, a student will be fined Tk.1000/=	<b>June 29 , 2018</b>
	<b><u>Installment 3: (Before Final Exam)</u></b> ➤ Pay remaining balance of the semester tuition fees. ➤ Failure to pay as specified, a student will be barred from attending Final Examinations.	<b>August 25, 2018</b>

Note:

1. Once a student registers for the Semester, s/he is liable to pay 100% tuition fees for that particular Semester.
2. Above rules supersedes all previous rules.

**DEPARTMENT OF PUBLIC HEALTH**  
**Semester wise Offered Courses, Summer -2018**

**Executive Batch**

**[1<sup>st</sup> Semester]**

Course Code	Course Title	Faculty	Credit
MPH 5101	Epidemiology-I		03
MPH 5207	Biostatistics-I		03
MPH 6347	Public Health Information, Education & Communication		03

**[2<sup>nd</sup> Semester]**

Course Code	Course Title	Faculty	Credit
MPH 5208	Research Methodology		03
MPH 5102	Public Health Administration & Management		03
MPH 5211	Environmental Health		03

**[3<sup>rd</sup> Semester]**

Course Code	Course Title	Faculty	Credit
<b>Reproductive &amp; Child Health (Major Course: Only One)</b>			
MPH 6350	Reproductive Health		03
MPH 6351	Maternal and Child Health		03
MPH 6365	Maternal and Child Nutrition		03
<b>Hospital Management</b>			
MPH 6321	Human Resource Development & Management		03
MPH 5215	Principles of Hospital Management		03
MPH 6320	Hospital Resource Planning & Management		03
<b>Epidemiology</b>			
MPH 5212	Epidemiology-II		03
MPH 6353	Biostatistics-II		03
MPH 6356	Clinical Epidemiology		03
<b>Public Health Nutrition</b>			
MPH 5216	Public Health Nutrition		03
MPH 6339	Clinical Nutrition		03
MPH 6360	Public Health Aspects of Nutritional Deficiency		03

**[4<sup>th</sup> Semester]**

Course Code	Course Title	Faculty	Credit
<b>Any three subjects from major area</b>			09

**[5<sup>th</sup> Semester]**

Course Code	Course Title	Faculty	Credit
MPH 6346	Dissertation/ Non Dissertation Mode		10
MPH 6345	Practicum		6
MPH 6349	Health Management Information System		

**DEPARTMENT OF PUBLIC HEALTH**  
**Offered Courses, Summer -2018**  
**Regular Batch**

**MPH [1<sup>st</sup> Semester]**

Course Code	Course Title	Faculty	Credit
MPH 5101	Epidemiology-I		03
MPH 5211	Environmental Health		03
MPH 5207	Biostatistics-I		03
MPH 6347	Public Health Information, Education & Communication		03
MPH 5208	Research Methodology		03

**MPH [2<sup>nd</sup> Semester]**

Course Code	Course Title	Faculty	Credit
MPH 6349	Health Management Information System		03
MPH 6345	Practicum		03
<b>(Major Course: Only One)</b>			
<b>Reproductive &amp; Child Health</b>			
MPH 6350	Reproductive Health		03
MPH 6351	Maternal and Child Health		03
MPH 6365	Maternal and Child Nutrition		03
<b>Hospital Management</b>			
MPH 6321	Human Resource Development & Management		03
MPH 5215	Principles of Hospital Management		03
MPH 6320	Hospital Resource Planning & Management		03
<b>Epidemiology</b>			
MPH 5212	Epidemiology-II		03
MPH 6353	Biostatistics-II		03
MPH 6356	Clinical Epidemiology		03
<b>Public Health Nutrition</b>			
MPH 5216	Public Health Nutrition		03
MPH 6339	Clinical Nutrition		03
MPH 6360	Public Health Aspects of Nutritional Deficiency		03

**MPH [3<sup>rd</sup> Semester]**

Course Code	Course Title	Faculty	Credit
MPH 5102	Public Health Administration & Management		03
MPH 6346	Dissertation/ Non Dissertation Mode		10
MPH 6322	Epidemiology of Communicable Diseases		03
<b>Any two or three subjects from Major Area</b>			

# Northern University Bangladesh

Department of Public Health

Class Routine, Summer- 2018

Batch-Executive

Class Starts: May 18, 2018

Time (FRIDAY)	Course Name & Course Code	Batch	Room No.	Faculty
08:00am - 11:00am	Epidemiology-I (MPH 5101)	37All		
	Research Methodology (MPH 5208) Sec: B	36E		
	Reproductive Health (MPH 6350)	35E , 36R		
	Biostatistics-II (MPH 6353)	35E, 36R		
	Health Management Information System (MPH 6349 ) (Sec: C)	33 E		
	Health Management Information System (MPH 6349 ) (Sec: B)	33 E		
	Human resource development & management (MPH 6321)	35E		
	Public Health Nutrition (MPH 5216)	35E , 36R		
11:00am - 02:00pm	Biostatistics-I (MPH 5207)	37All		
	Hospital Resource Planning & Management MPH 6320	35E , 36R		
	Epidemiology-II (MPH 5212)	35E , 36R		
	Practicum (MPH 6345) (Sec: C )	33 E		
	Practicum (MPH 6345) (Sec: B)	33 E		
	Maternal and Child Nutrition (MPH -6365)	35E, 36R		
	Environmental Health (MPH 5211) sec: B	36E		
	Clinical Nutrition (MPH 6339)	35E, 36R		
02:30pm - 05:30pm	Public Health Information, Education & Communication (MPH -6347)	37All		
	Clinical Epidemiology (MPH 6356)	35E, 36R		
	Principles of Hospital Management (MPH 5215) (Sec: B)	35R,36R		
	Maternal and Child Health (MPH 6351)	35E , 36R		
	Public Health Administration & management (MPH 5102) (Sec: B)	36E		
	Public health aspects of nutritional deficiency MPH 6360	35E, 36R		

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**Dr. (Lt Col) Sarder Mahmud Hossain, PhD**

Professor and Head

Department of Public Health

**Northern University Bangladesh**  
**Department of Public Health**  
**Class Routine, Summer-2018**  
**Batch-Regular**

Class Starts: May 18, 2018

<b>Time (Saturday)</b>	<b>Course Name &amp; Course Code</b>	<b>Batch</b>	<b>Room No.</b>	<b>Faculty</b>
<b>08:00am - 10:00am</b>	Research methodology (MPH 5208) (Sec: A)	37R		
	Epidemiology of communicable Diseases (MPH 6322)	35R		
<b>10.00am - 12.00pm</b>	Environmental Health (MPH 5211) (Sec: A)	37R		
	Practicum (MPH 6345) (Sec: A)	36R		
	Public Health Administration & management (MPH 5102) (Sec: A)	35R		
<b>12:00PM - 02:00PM</b>	Health Management Information System (MPH 6349 ) (Sec: A)	36R		

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 Professor and Head  
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