



NORTHERN UNIVERSITY
B A N G L A D E S H



Registration Package
Fall Semester - 2017
Programs: LLM (1+2 yrs.)

Department of Law

93, Kazi Nazrul Islam Avenue, Kawran Bazar, Dhaka-1215
Contact # 9110293, 9110716, Ext - 203, 307

Northern University Bangladesh

Department of Law

Programs: LLM (1+2 yrs.)

Academic Rules & Instructions

The academic programs of LLM (1+2 Years) of ***Fall Semester 2017*** are going to start from ***September 14, 2017***. As the program is run under open credit hour system, the students are hereby requested to follow the terms & conditions below:

Registration:

01. Students must register for the courses they wish to attend. Without registration no one is allowed to attend classes.
02. Students may register for 9-12 credits (maximum 4 courses) in a semester. However, a student may take 5 courses, if the conditions are met and the advisor approves it.
03. The optimum size of each class is 50 students. A section may not be offered if less than 15 students enroll for it.
04. Registration must be confirmed with appropriate payments by the specified deadline, as indicated in the “**tuition payment structure**”. Failure to confirm registration by the deadline will result a student to be barred from attending classes.
05. No subject will be allowed together with internship program. Students having **CGPA 3.30** and above may be allowed to take project paper instead of internship program by the respective advisor.
06. Section change within the same course is not allowed once the semester begins.

Examination:

07. The Schedule for the midterm and the final examinations is provided with the booklet (**Registration Package**). It is student’s responsibility to select courses in a way so that those match with class and examination schedule.
08. Special mid-term will be allowed only for humanitarian ground. The students must apply to the Vice-Chancellor through Controller of Examination for special midterm exam. Decision to be given by honorable Vice-Chancellor. A fee of TK.1000/- per course will be charged for special midterm examination.
09. Students may be allowed to seat for special final exam on humanitarian ground, if the Head/Coordinator feels appropriate, the application is to be submitted to the ACAD with 07 days of the completion of exam for the approval of Controller of Examination. A fee of TK.1000/- per course will be charged for special final examination.
10. A student is required to attend 70% classes to be eligible to sit for the semester final examination on a particular course. However, if a student attains 50% to less than 70% attendance, s/he can still attend final examination with a fine of TK. 1000/- for each course after being permitted by respective Dean/Head.
11. Students attaining less than 50% attendance shall not be allowed to sit for final exam.
12. Students having zero attendance shall not be allowed to sit for mid-term examination except being permitted by the Vice Chancellor

Academic Dismissal:

13. A student will be dismissed from university if his/her GPA fall **below 2.00** for consecutive 3 semesters, or gets F,X,Y grades in fourth attempts, or breach any of the university regulations.

Semester Leave:

14. A registered student who requires semester leave on valid ground must obtain permission before the commencement of the semester. The length of leave is a maximum of two semesters .The student taking semester leave must pay TK.1000/- as semester leave fee.

Semester Drop:

15. A registered Student must pay only semester fee of the semester if s/he applies for semester drop within one weeks of the commencement of the semester in presence of their Guardians/Parents, and after this time limit, s/he is liable to pay 100% of total payable amount for that particular semester. For semester drop, Parents/Guardians must remain present while submitting application.

Course Improvement/Retake:

16. i) For an ‘F’ grade & Improvement of any grade the course must be repeated within the next 3(three) consecutive semesters but pre- requisite course/s must be repeated on priority basis.
ii) As for the improvement of grade of any course, the incumbent student may be allowed to repeat for improvement of that course only once if s/he earns up to ‘B’ grade. It must be taken within the next 3 (three) consecutive semesters.
17. Students are required to complete total credits of the program.

Disclaimer:

The authority reserves all the rights to change, add, and/or cancel anything in the registration information booklet including academic calendar, class routine, exams schedule, and course offering.

Md. Khairul Islam

Assistant Professor & Coordinator
LLM Programs (1+2 Yrs.)



Department of Law
Registration Package
Programs: LLM (1+2 yrs.)

Semester: Fall - 2017

Step by Step Registration Procedure

Students of LLM (1+2 Yrs.) programs are hereby advised to follow the step-by-step registration process described below:

Step 1

Collect “Registration package” from NUB Website (<http://www.nub.ac.bd/>) available from July 22, 2017 to 29, 2017.

Step 2

Select courses as per “Recommended for Semesters”.

Step 3

Last date of submission of RRF to the Registration Desk from April 7, 2017 to April 15, 2017 Where two sections are offered for a course, first thirty registered students (according to their ID) will be accommodated in section A and the rest in Section B.

Step 4

Confirm your registration by paying minimum 40% of the total tuition fees **up to September 21, 2017.**

Step 5

Only the registered students may add/drop course(s) **up to September 21, 2017.**

Step 6

Last date of *Late Registration* with late fee of Tk.1000/= is within one week after last date of confirm registration.

Remember! If you fail to pay registration fees by up to September 21, 2017, you will remain unregistered and will be barred from attending any classes.

Md. Khairul Islam

Assistant Professor & Coordinator
LLM Programs (1+2 Yrs.)

Northern University Bangladesh
Program: LLM (1+2 Yrs.), Semester: Fall - 2017

Academic Calendar

Registration Schedule:	
Collect & Submit RRF (Registration Request Form) to ACAD	July 22 – 29, 2017
Add / Drop courses if needed (Section change is not allowed) (Pre-requisite incomplete & last semester students)	Up to September 21, 2017
<u>Registration Entry by Student (ERP Soft of Student Portal)</u>	<u>August 02 – 18, 2017</u>
Deadline for Pay to Confirm Registration [Payment should be minimum of 40% of the total tuition fees]	On or before September 21, 2017
Late Registration Tk. 1000/- fine (Less than 40% payment will be treated as late registration)	Within one week after expiry of deadline.
Deadline for Semester Drop (Filled the Prescribe Form Available in ACAD)	Within one week of starting classes (Only semester fee to be paid)
Class & Exam Schedule:	
Semester Starts on:	September 14, 2017
Class period before Midterm Exam	September 14 – October 19, 2017
Mid Term Examinations	October 20 – 28, 2017
Class period before Final Exam	November 02, 2017 – December 21, 2017
Final Examinations	December 22 – 30, 2017
Publication of Results	January 08, 2018
Semester Starts, Spring 2018 (Projected)	January 11, 2018 (Tentative)
“Students must complete Teaching Efficiency Rating (TER) before the final exams. If any student fails to fill up TER Form, his/her results will remain withheld automatically”.	

Tuition Payment Structure		
Option 1	Option 2 (Pay in Installments)	Payment Date
Pay 100% of the semester tuition and other fees at the time of registration Otherwise use <u>option 2</u> →	<u>Installment 1: (Within one week of class starts)</u> ➤ Pay minimum 40% of the semester tuition and other fees. ➤ If fails a student will be fined Tk.1000 to be paid within one week after expiry of deadline.	September 21, 2017
	<u>Installment 2: (Before Mid Term Exam)</u> ➤ Pay minimum 30% of the rest of the semester tuition fees. ➤ Failure to pay as specified, a student will be fined Tk.1000/=	October 19, 2017
	<u>Installment 3: (Before Final Exam)</u> ➤ Pay remaining balance of the semester tuition fees. ➤ Failure to pay as specified, a student will be barred from attending Final Examinations.	December 21, 2017

Note:

- Once a student registers for the Semester, s/he is liable to pay 100% tuition fees for that particular Semester.
- Above rules supersedes all previous rules.

Md. Khairul Islam

Assistant Professor & Coordinator, LLM Programs (1+2 Yrs.)



Semester: Fall - 2017

Semester-wise Recommendations of Courses Offered

Program: LLM-2 Year (Preliminary)

Semester	Sl.	Course Code	Course Title	Credit Hour	Section	Teacher
1 st , 2 nd & 3 rd	01	LLM 5101	Islamic Jurisprudence & Law of Inheritance	3	A	DMEH
	02	LLM 5102	Administrative Law	3	A	DHT
	03	LLM 5103	Criminology	3	A	AAM
	04	LLM 5104	General Clause Act & Rules of Interpretation	3	A	TH

Program: LLM -1 Year (Final)

Semester	Sl.	Course Code	Course Title	Credit Hour	Section	Teacher
1 st & 4 th	01	LLM 6101	Principles of Civil Litigation	4	A	MZH
	02	LLM 6102	Comparative Constitutional Law	4	A	DAH / ABS
	03	LLM 6204	Corporate Law	4	A	DTI

2 nd & 5 th	01	LLM 6205	Law of Intellectual Property	4	A, B	DTI
	02	LLM 6307	Law of the Sea	4	A, B	DMEH
	03	LLM 6308	International Humanitarian Law	4	A, B	JHB

3 rd & 6 th	01	LLM 6311	Principles of Criminal Litigation	4	A, B & C	MZH
	02	LLM 6400	Research Monograph	3	A	SUPERVISORS
	03	LLM 6500	Viva Voce	2	A	BOARD

N. B. This plan is subject to necessary changes made by the Department.

Md. Khairul Islam

Assistant Professor & Coordinator
LLM Programs (1+2 Yrs.)

Northern University Bangladesh
Department of Law
Programs: LLM [1 & 2 Years], Class Schedule, Fall: 2017

Effective From: September 14, 2017

Day	Time	Course Code	Course Title	Semester	Section	Room No	Teacher's Name
Thursday	6:00pm – 9:00pm	LLM 6205	Law of Intellectual Property	2 nd & 5 th	A	1102	DTI
		LLM 6307	Law of the Sea	2 nd & 5 th	B	1103	DMEH
Friday	3:00pm – 6:00pm	LLM 5103	Criminology	1 st , 2 nd & 3 rd (Preliminary)	A	1101	AAM
		LLM 6101	Principles of Civil Litigation	1 st & 4 th	A	1106	MZH
	6:00pm – 9:00pm	LLM 5104	General Clause Act & Rules of Interpretation	1 st , 2 nd & 3 rd (Preliminary)	A	1101	TH
		LLM 6311	Principles of Criminal Litigation	3 rd & 6 th	A	1106	MZH
Saturday	3:30pm – 6:30pm	LLM 5101	Islamic Jurisprudence & Law of Inheritance	1 st , 2 nd & 3 rd (Preliminary)	A	1101	DMEH
		LLM 6102	Comparative Constitutional Law	1 st & 4 th	A	1005	DAH / ABS
		LLM 6308	International Humanitarian Law	2 nd & 5 th	A	1102	JHB
		LLM 6205	Law of Intellectual Property	2 nd & 5 th	B	1103	DTI
		LLM 6311	Principles of Criminal Litigation	3 rd & 6 th	B	1106	MZH
	6:30pm – 9:30pm	LLM 5102	Administrative Law	1 st , 2 nd & 3 rd (Preliminary)	A	1101	DHT
		LLM 6204	Corporate Law	1 st & 4 th	A	1105	DTI
		LLM 6307	Law of the Sea	2 nd & 5 th	A	1102	DMEH
		LLM 6308	International Humanitarian Law	2 nd & 5 th	B	1103	JHB
		LLM 6311	Principles of Criminal Litigation	3 rd & 6 th	C	1106	MZH

This schedule is subject to necessary changes made by the department

***Faculty Members of LLM Program**

DAH = Prof. Dr. A.W. M. Abdul Huq	MZH = Md. Zakir Hossain (Judge)	DTI = Prof. Dr. Md. Towhidul Islam	DMEH = Prof. Dr. Muhammed Ekramul Haque	JHB = Dr Md. Jahid Hossain Bhuiyan
DHT = Prof. Dr. S M Hassan Talukder	AAM = Md. Abdul Alim Mahmud	TH = Md. Tofayel Hassan		

Coordinator, LLM Programs, Department of Law

Northern University Bangladesh

Department of Law

Program: LLM
Semester: Fall – 2017

Examination Schedule

Day	Course Code	Sec.	Course Title
Friday 1	LLM 5103	A	Criminology
	LLM 6101	A	Principles of Civil Litigation
	LLM 6311	A+B+C	Principles of Criminal Litigation
Saturday 2	LLM 5101	A	Islamic Jurisprudence & Law of Inheritance
	LLM 6102	A	Comparative Constitutional Law
	LLM 6307	A+B	Law of the Sea
Friday 3	LLM 5104	A	General Clause Act & Rules of Interpretation
	LLM 6308	A+B	International Humanitarian Law
Saturday 4	LLM 5102	A	Administrative Law
	LLM 6204	A	Corporate Law
	LLM 6205	A+B	Law of Intellectual Property

Note: The duration of Mid-term exam will be 1 ½ hours and the duration of Final exam will be 2 hours.

Md. Khairul Islam

Assistant Professor & Coordinator
LLM Programs (1+2 Yrs.)



Registration Request Form (RRF)

[Student Copy]

Fall 2017

Name of Student: Program:..... Student ID (in full):.....
Name of Coordinator: Enroll Semester No:..... Student Contact No:.....

SL	Course Code	Course Title	Credit	Section	Remarks
01					
02					
03					
04					
05					
Total Credit Hours					

Deadline for Payment to Confirm Registration is September 21, 2017

Clearance of Accounts: Clearance of Library :
Student's Signature : Coordinator's Signature & Date:

✂ Cut here



Registration Request Form (RRF)

[Office Copy]

Fall 2017

Name of Student: Program:..... Student ID (in full):.....
Name of Coordinator: Enroll Semester No:..... Student Contact No:.....

SL	Course Code	Course Title	Credit	Section	Remarks
01					
02					
03					
04					
05					
Total Credit Hours					

Deadline for Payment to Confirm Registration is September 21, 2017

Clearance of Accounts: Clearance of Library :
Student's Signature : Coordinator's Signature & Date: