



# NORTHERN UNIVERSITY

B A N G L A D E S H

## Library and Information Department (LID)

### BOOK REQUISITION FORM for Administrative Departments

SL	Title	Author	ISBN	Edition	Year	Publisher	Vol/S	No. of Users	Required copies	Remarks

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**Signature: Head/In-Charge, Department**

**IMPORTANT NOTES:**

1. Any purchased book for a Department/Office should be Accessioned and processed by LID centrally.
2. Only Department Head/In-Charge can borrow these books for the Department use.
3. Books to be reissued by the new Head/ In-Charge, if there are any changes.

**Faculty:**

1. Faculty of Science and Engineering (FOSE), Banani
2. Faculty of Law, Arts and Humanities (FOLAH), City
3. Faculty of Business (FOB), Dhanmondi
4. Faculty of Health Science (FOHS), Mirpur Road
5. Khulna Campus
6. Rajshahi Campus

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