

Academic Rules & Instructions

Registration:

01. Students must register for the courses they wish to attend. Without registration no one is allowed to attend classes.
02. Students may register for 9-15 credits (maximum 4 courses) in a semester. However, a student may take 5 courses, if the conditions are met and the advisor approves it.
03. The optimum size of each class is 50 students. A section may not be offered if less than 15 students enroll for it.
04. Registration must be confirmed with appropriate payments by the specified deadline, as indicated in the “**tuition payment structure**”. Failure to confirm registration by the deadline will result a student to be barred from attending classes.
05. No subject will be allowed together with internship program. Students having **CGPA 3.30** and above may be allowed to take project paper instead of internship program by the respective advisor.
06. Section change within the same course is not allowed once the semester begins.

Examination:

07. The Schedule for the midterm and the final examinations is provided with the booklet (**Registration Package**). It is student’s responsibility to select courses in a way so that those match with class and examination schedule.
08. Special mid-term will be allowed only for humanitarian ground. The students must apply to the Vice-Chancellor through Controller of Examination for special midterm exam. Decision to be given by honorable Vice-Chancellor. A fee of TK.1000/- per course will be charged for special midterm examination.
09. Students may be allowed to seat for special final exam on humanitarian ground, if the Head/Coordinator feels appropriate, the application is to be submitted to the ACAD with 07 days of the completion of exam for the approval of Controller of Examination. A fee of TK.1000/- per course will be charged for special final examination.
10. A student is required to attend 70% classes to be eligible to sit for the semester final examination on a particular course. However, if a student attains 50% to less than 70% attendance, s/he can still attend final examination with a fine of Tk. 1000/- for each course after being permitted by respective Dean/Head.
11. Students attaining less than 50% attendance shall not be allowed to sit for final exam.
12. Students having zero attendance shall not be allowed to sit for mid-term examination except being permitted by the Vice Chancellor

Academic Dismissal:

13. A student will be dismissed from university if his/her GPA fall **below 2.00** for consecutive 3 semesters, or gets F,X,Y grades in fourth attempts, or breach any of the university regulations.

Semester Leave:

14. A registered student who requires semester leave on valid ground must obtain permission before the commencement of the semester. The length of leave is a maximum of two semesters .The student taking semester leave must pay TK.1000/- as semester leave fee.

Semester Drop:

15. A registered Student must pay only semester fee of the semester if s/he applies for semester drop within one weeks of the commencement of the semester in presence of their Guardians/Parents, and after this time limit, s/he is liable to pay 100% of total payable amount for that particular semester. For semester drop, Parents/Guardians must remain present while submitting application.

Course Improvement/Retake:

16. i) For an ‘F’ grade & Improvement of any grade the ‘F’ course must be repeated within the next 3(three) consecutive semesters but pre- requisite course/s must be repeated on priority basis.
ii) As for the improvement of grade of any course, the incumbent student may be allowed to repeat for improvement of that course only once if s/he earns up to ‘B’ grade. It must be taken within the next 3 (three) consecutive semesters.
17. Students are required to complete total credits of the program.

Disclaimer:

The authority reserves all the rights to change, add, and/or cancel anything in the registration information booklet including academic calendar, class routine, exams schedule, and course offering.

Academic Calendar Spring 2017

- Collect and Submit RRF** (Registration Request form) : December 09 to 10, 2016
- Semester Begins** : January 07, 2017
- Add-drop courses if needed** (Section change is not allowed) : January 06 to 13, 2017
(Prerequisite Incomplete & Last semester students)
- Deadline for Payment to Confirm Registration** : January 13, 2017
(Payment should be minimum of 40% of the total tuition fees)
- Late Registration with Tk. 1000/- fine** : January 13 to 21, 2017
(Less than 40% payment will be treated as late registration)
- Deadline for Semester Drop** : January 13 to 21, 2017 (only semester fee to be paid)
(Filled the Prescribe Form available in ACAD)
- Class and Exam Schedule:**
 - I) Class Period before Mid-Term : January 06 to February 11, 2017
 - II) **Mid-Term Examinations** : February 18 to February 25, 2017
 - III) Class Period before Final : March 03 to April 08, 2017
 - IV) **Final Examinations** : April 15 to 22, 2017
- Publication of Results** : April 26, 2017
- “Students must complete Teaching Efficiency Rating (TER) before the final exams. If any student fails to fill up TER Form, his/ her results will remain withheld automatically.”**

Tuition Payment Structure

Option 1	Option 2 (Pay in Installments)	Payment Date
Pay 100% of the semester tuition and other fees at the time of registration Otherwise use option 2 →	<u>Installment 1: (Within one week of class starts)</u> <ul style="list-style-type: none"> ➤ Pay minimum 40% of the semester tuition and other fees. ➤ If fails a student will be fined Tk.1000/= to be paid within one week after expiry of deadline. 	January 13, 2017
	<u>Installment 2: (Before Mid Term Exam)</u> <ul style="list-style-type: none"> ➤ Pay minimum 30% of the rest of the semester tuition fees. ➤ Failure to pay as specified, a student will be fined Tk.1000/= 	February 11, 2017
	<u>Installment 3: (Before Final Exam)</u> <ul style="list-style-type: none"> ➤ Pay remaining balance of the semester tuition fees. ➤ Failure to pay as specified, a student will be barred from attending Final Examinations. 	April 08, 2017

Note:

1. Once a student registers for the Semester, s/he is liable to pay 100% tuition fees for that particular Semester.
2. Above rules supersedes all previous rules.

Northern University Bangladesh
Course Offers for Spring 2017 Semester (Evening), Department of EEE

Semester	Course Code	Course Title	Credit Hours	Prerequisite
Semester 1				
1	EEE 1101	Electrical Circuits I	3	-
1	ENG 1203	English II (Advanced)	3	-
1	PHY 1203	Physics II (Electromagnetism, Optics and Modern Physics)	3	-
1	MATH 1101	Mathematics I (Differential Calculus and Integral Calculus)	3	-
1	CHM 1201	Chemistry	3	-
1	CHM 1202	Chemistry Lab	1	CHM 1201
Total Credits for Year: 2 Tri-semester: 1			16	

Semester 2				
Semester	Course Code	Course Title	Credit Hours	Prerequisite
2	EEE 1203	Electrical Circuits II	3	EEE 1101
2	EEE 1102	Electrical Circuits Lab	1.5	EEE 1203
2	EEE 1305	Electronic Devices	3	EEE 1203, PHY 1203
2	EEE 1306	Electronic Devices Lab	1.5	EEE 1305
2	MATH 1303	Mathematics II (Differential Equation, Fourier Analysis & Set theory)	3	MATH 1101
2	ME 1301	Mechanical Engineering Fundamentals	3	PHY 1203
Total Credits for Year: 2 tri-semester: 2			15	

Semester 3				
Semester	Course Code	Course Title	Credit Hours	Prerequisite
3	EEE 2107	Structured Programming Language	2	MATH 1303
3	EEE 2108	Structured Programming Language Lab	1	EEE 2107
3	EEE 2109	Analog Electronics I	3	EEE 1305
3	EEE 2219	Electromagnetic Fields & Waves	3	PHY 1203
3	MATH 2105	Mathematics III (Complex Variable & Laplace Transformation)	3	MATH 1101, MATH 1303
3	EEE 2323	Energy Conversion I	3	PHY 1203
Total Credits for Year: 2 tri-semester: 3			15	

Semester 4				
Semester	Course Code	Course Title	Credit Hours	Prerequisite
4	EEE 2215	Analog Electronics II	3	EEE 2109
4	EEE 2216	Analog Electronics Lab	1.5	EEE 2109, EEE 2215
4	EEE 3233	Energy Conversion II	3	EEE 2323
4	EEE 3234	Energy Conversion Laboratory	1.5	EEE 2323, EEE 3233
4	GED 2303	Engineering Ethics/ Sociology/Human values and Morality	3	-
4	MATH 2207	Mathematics IV (Matrices, Vectors & Coordinate Geometry)	2	MATH 1101, MATH 1303
Total Credits for Year: 3 tri-semester: 1			14	

Semester 5				
Semester	Course Code	Course Title	Credit	Prerequisite

			Hours	
5	EEE 2217	Digital Electronics	3	EEE 2109, EEE 2215
5	EEE 2218	Digital Electronics Lab	1.5	EEE 2217
5	EEE 3337	Control Systems Engineering	3	EEE 2321
5	EEE 3338	Control Systems Engineering Lab	1.5	EEE 3337
5	EEE 3127	Digital Signal Processing	3	EEE 2321
5	EEE 3128	Digital Signal Processing Lab	1.5	EEE 3127
5	MATH 3109	Mathematics V (Statistics and Probability)	2	MATH 1101, MATH 1303
Total Credits for Year: 3 tri-semester: 2			15.5	

Semester 6

Semesters	Course Code	Course Title	Credit Hours	Prerequisite
6, 7	EEE 3231	Power System I	3	EEE 3233
6,7	EEE 3232	Power System I Laboratory	1.5	EEE 3231
6,7	EEE 3129	Microprocessor and Assembly Language	3	EEE 2217
6,7	EEE 3130	Microprocessor and Assembly Language Lab	1.5	EEE 3129
6,7	EEE 3335	Communication Theory	3	EEE 2321
6,7	EEE 3336	Communication Theory Lab	1.5	EEE 3335
Total Credits for Year: 3 tri-semester: 3			13.5	

Semester 7

Semesters	Course Code	Course Title	Credit Hours	Prerequisite
6, 7	EEE 3231	Power System I	3	EEE 3233
6,7	EEE 3232	Power System I Laboratory	1.5	EEE 3231
6,7	EEE 3129	Microprocessor and Assembly Language	3	EEE 2217
6,7	EEE 3130	Microprocessor and Assembly Language Lab	1.5	EEE 3129
6,7	EEE 3335	Communication Theory	3	EEE 2321
6,7	EEE 3336	Communication Theory Lab	1.5	EEE 3335
Total Credits for Year: 3 tri-semester: 3			13.5	

Semester 8

Semesters	Course Code	Course Title	Credit Hours	Prerequisite
8,9	EEE 4235	Optical Fiber Communication	3	EEE 3335
8,9	EEE 4237	Digital Communication	3	EEE 3335, EEE 3336
5, 8	EEE 2218	Digital Electronics Lab	1.5	EEE 2217
8,9	EEE 4389	Renewable Energy Technology	3	EEE 3231
8	EEE 4000	Project/Thesis	5	Minimum of 80 Credits must be completed excluding registered courses for Fall 2016
Total Credits for Year: 4 tri-semester: 1			15.5	

Semester 9

Semesters	Course Code	Course Title	Credit Hours	Prerequisite
8,9	EEE 4235	Optical Fiber Communication	3	EEE 3335
8,9	EEE 4237	Digital Communication	3	EEE 3335, EEE 3336
8,9	EEE 4389	Renewable Energy Technology	3	EEE 3231
Total Credits for Year: 4 tri-semester: 2			9	

Northern University Bangladesh
Examination Schedule for Spring 2017 Semester (Evening)
Department of EEE

Day	First Half	Second Half
Day 1 (Friday)	EEE 1101 Electrical Circuits I (1) EEE 2107 Structured Programming Language (3) EEE 3231 Power System I (6,7)	EEE 1203 Electrical Circuits II (2) EEE 2215 Analog Electronics II (4) EEE 2217 Digital Electronics (5) EEE 4235 Optical Fiber Communication (8,9)
Day 2 (Saturday)		PHY 1203 Physics II (Electromagnetism, Optics and Modern Physics) (1) EEE 1305 Electronic Devices (2) EEE 2109 Analog Electronics I (3) EEE 4389 Renewable Energy Technology (8,9) EEE 3129 Microprocessor and Assembly Language (6,7) EEE 3233 Energy Conversion II (4) EEE 3337 Control Systems Engineering (5)
Day 3 (Tuesday)		MATH 1101 Mathematics I (Differential Calculus and Integral Calculus) (1) EEE 2219 Electromagnetic Fields & Waves (3) GED 2303 Engineering Ethics/ Sociology/Human values and Morality (4)
Day 4 (Friday)	MATH 1303 Mathematics II (Differential Equation, Fourier Analysis & Set theory) (2) EEE 3127 Digital Signal Processing (5) EEE 3335 Communication Theory (6,7)	ENG 1203/ ENG 1104 English II (Advanced) (1) MATH 2105 Mathematics III (Complex Variable & Laplace Transformation) (3) EEE 4237 Digital Communication (8,9)
Day 5 (Saturday)		CHM 1201 Chemistry (1) ME 1301 Mechanical Engineering Fundamentals (2) EEE 2323 Energy Conversion I (3) MATH 2207 Mathematics IV (Matrices, Vectors & Coordinate Geometry)(4) MATH 3109 Mathematics V (Statistics and Probability)(5)



Registration Request Form (RRF)

[Student Copy]

Spring 2017

Name of Student: Program:..... Student ID (in full):.....

Student Contact No:..... Name of Advisor: Enroll Semester No:.....

SL	Course Code	Course Title	Credit	Section	Remarks
01					
02					
03					
04					
05					
06					
07					
08					
09					
Total Credit Hours					

Deadline for Pay to Confirm Registration is January 13, 2017.
Once a student registers for the semester, s/he is liable to pay 100% tuition fees for that particular semester.

Clearance of Accounts: Clearance of Library :

Student's Signature :Advisor's Signature & Date:ACAD Signature:.....

✂ **Cut here**



Registration Request Form (RRF)

[Office Copy]

Spring 2017

Name of Student: Program:..... Student ID (in full):.....

Student Contact No:..... Name of Advisor: Enroll Semester No:.....

Guardian's Name:..... & Contact No:..... Blood Group:.....

SL	Course Code	Course Title	Credit	Section	Remarks
01					
02					
03					
04					
05					
06					
07					
08					
09					
Total Credit Hours					

Deadline for Pay to Confirm Registration is January 13, 2016.
Once a student registers for the semester, s/he is liable to pay 100% tuition fees for that particular semester.

Clearance of Accounts: Clearance of Library :

Student's Signature :Advisor's Signature & Date:ACAD Signature:.....